

The Chapman Valley Agricultural Society Inc 2018 AGM to be
Held on Monday 5th February 2018 at 7pm in the dining hall at the Nanson showgrounds

MINUTES

Present: Ngaire Martin, Nick Phillipa, Tim Pawleski, Felicity Pike, Liz Elliott-Lockhart, Pete Elliott-Lockhart, Nicole Batten, Andrew Vlahov, Jayne Vlahov, Marshall Gould,

Apologies: Maureen Eastough, Julie Talbot, Belinda Eastough, Ash Eastough, Kirra Warr, Brett Warr, Margaret & Des Pike, Nick Ayres, Brenda Williamson, Phil Blakeway, Trish Kupsch, Robert Kupsch, Ian Pike, Susanne Warr,
In absence: Dezi Webb, Jan McCagh

Start Time: 7.05pm

Minutes of Previous AGM 6th February 2017:

Moved as a true and correct record by: Nick Phillipa, 2nd: _Felicity Pike. All in favour, carried.

Business arising from previous minutes:

Felicity made mention that our contact at Cellarbrations Sunset passed away during the Christmas holidays however was hopeful for a continued association.

Presidents Report: Peter Elliott-Lockhart

- Pete made mention of the Auditor's concerns over the running of the 2017 Raffle. Approximately \$5000/6000 grand was made which is good to increase incoming money.
- On the Show day there were good numbers through the gate which is pleasing. Approx. 8000 people which constitutes one of the biggest events in the Midwest.
- Pete thanked people who assisted in the overall running of the day and aren't necessarily on the committee.
- In addition Pete made particular thanks to Phil Blakeway and Susanne Warr 2017 Committee members who are currently stepping down in 2018.
- It was good to also provide back to the community donations which amounted to \$5000.
- The layout of the grounds continues to work well.

Treasurers Report:

Trish provided the Auditor's report which outlined her concern over the Raffle and the higher than normal Honorarium payments.

Di Wynhorst provided detailed information regarding the running of a raffle and the purpose of Honorariums. However it was noted that 2 lots of Honorariums were paid in the 2017 financial year as the 2016 one's weren't acquitted in 2016.

\$5000 was given back to the community as the CVAS is a Non For Profit organisation.

The bank balance allows for a buffer should there be a year which is doesn't provided the current number of people attending.

ACTION: One organisation hasn't banked their cheque - CABY. Trish is to follow up by doing a direct deposit. Nicole Batten provided the bank details as she is a member BSB 036103 Account Number 365744.

CHAPMAN VALLEY AG RICULTURAL SOCIETY INC

STATEMENT OF FINANCIAL POSITION

For the year ended 31st December 2017

	Note	2017 \$	2016 \$
CURRENT ASSETS			
Cash	2	87,871	84,519
Accounts Receivable	-	-	880
TOTAL CURRENT ASSETS		87,871	85,399
NON CURRENT ASSETS			
Plant and Equipment	3	3,588	-
TOTAL NON CURRENT ASSETS		3,588	
TOTAL ASSETS		3,588	
CURRENT LIABILITIES			
Payables	4	-	1,924
TOTAL LIABILITIES		-	1,924
NET ASSETS		-	83,475
EQUITY			
Balance from the previous year		83,475	51,706
Surplus for the year		7,984	31,769
TOTAL MEMBERS' FUNDS		91,459	83,475

Moved as a true and correct record of the 2017 financials by Pete Elliott-Lockhart, 2nd: Andrew Vlahov. All in favour, carried.

ELECTION OF OFFICE BEARERS FOR 2018

(STA – Subject to Approval, Acc – Accept & Dec - Declined)

All positions were made vacant and

POSITION	NOMINEE	NOMINATED BY	Acc/Dec (or STA)	OTHER INFO
Returning Officer	Marshall Gould	PEL	Acc	
President	PEL Nigel Routledge Nick Phillipa More to be advised (STA STA DEC	
Vice President	Tim Pawlelski	Felicity	Acc	
Patrons	Frank Warr Trevor Cooper Coralie Simpson Ron O'Neill Jan McCagh	E. Elliott-Lockhart E. Elliott-Lockhart E. Elliott-Lockhart E. Elliott-Lockhart E. Elliott-Lockhart	STA STA STA STA STA	
Treasurer	Trish Kupsch	Nick Phillipa	Acc	
Secretary	Liz Elliott-Lockhart	PEL	Acc	
Assistant Secretary	Leslie Saunders Stacey Williamson	Liz Elliott-Lo	STA STA	Might not be allocated until show day/week
Bar organiser	Felicity Pike	Nick Phillipa	Acc	
Marketing & Advertising	Renaye Stokes Liz Elliott-Lockhart		STA Acc	Renaye to be asked to assist
Sponsorship	Liz Elliott-Lockhart Renaye Stokes		Acc STA	
Show book	Nicole Batten Liz Elliott-Lockhart		Acc Acc	
Sideshow & Trade Display Steward	Tim Pawleski	PEL	Acc	
Gate Coordinator	Andrew Vlahov	PEL	Acc	
Parking Volunteer Group	Rotary Group		Acc	
Bay Bookings	Julie Talbot	Liz Elliott-Lockhart	Acc	
Steward coordinator	Brenda Williamson	Liz Elliott-Lockhart	Acc	
Judge coordinator	To be followed Up Glenda Blythe		STA	Liz E-L to contact
Entertainment & Stage coordinator	To be followed up James Thompson (in the		STA	Liz E-L to follow up
Education Section & Poster Competition	Brenda William Kelly Williamson	TBc	STA STA	Liz E-L to liase with Brenda about how to best approach this.
Shearing Representative	Chris Moore			
Committee	Tim Pawleski Nick Ayres Nick Phillipa Nicole Batten CVS Representative - (Darryl Forth is the proxy nomination) Pete Elliott-Lockhart Felicity Pike Marshall Gould Robert Kupsch Trish Kupsch Tim Pawelski Jayne Vlahov Andrew Vlahov Liz Elliott-Lockhart			<ul style="list-style-type: none"> • Ngairie Martin has removed herself from the committee after 40 years service. • Phil Blakeway has removed himself from the committee after 18/20 year service • Susanne Warr has excused herself from the committee for

				2018 due to family commitments
Grounds Committee	Julie Talbot Tim Pawelski Nick Phillipa Marshall Gould Robert Kupsch Peter Elliott-Lockhart Andrew Vlahov		Acc	
Trophy/Prize Coordinator	Bronwyn Earl		Acc	
Equestrian Representative	Leta Mitchell		Acc	
Chapman Valley Western Riding	Mshell Ward		Acc	
Showjumping Representative	Jodi Godenzi		Acc	
Honorary Auditor	Di Wynhorst		Acc	

General Business:

1) Change of signatories on Chapman Valley Agricultural Society Inc bank accounts for newly elected office bearers:
Primary Signatory :Treasurer – Trish Kupsch, Second Signatory: Secretary __Liz_Elliott-Lockhart however the 3rd signatory is to be advised as to whether it is the President or someone else.

Action – CVAS committee members to canvas for someone to be the President and therefore allow them to be a signatory.

2) Gate Entry Fee for 2018 show –

Fees of gate entry will stay the same.

Including competitors, volunteers, advertisers, exhibitors: Adults = \$ 15 each

Need to ensure that all bay bookings have nominated the number of entry tickets they are paying for.

Children under 16 years = \$ FREE each

Pensioners upon presentation of pension card, Aged & War pensions only = \$ 5 each

Moved: __Marshal Gould__, 2nd: _ Andrew Vlahov. All carried.

3) Membership Fees for 2018 –

Single members Adults = \$ 15 each

Junior members (under 16 years of age) = \$2 each.

Membership payment to be invoiced and paid by: 31st March 2018

Moved: _Felicity Pike_____, 2nd: _Jayne Vlahov

4) Honorariums –

Office bearer positions held are reimbursed for CVAS expenses incurred.

Amounts as per below were propositioned in the 2018 Planning Meeting (November, 2017)

Amounts payable: Treasurer - \$2000, Secretary - \$2000, Bay Booking Coordinator, \$500.

Moved: __Nick Phillipa __, 2nd: _Pete Elliott-Lockhart. All carried.

Additional request for payment of \$500 for the 2017 Bay Booking Coordinator, Mrs Susanne Warr, as a back payment.

Moved: _Liz Elliott-Lockhart__, 2nd: _ Tim Pawlelski. All carried.

Action : Trish to pay Honorarium

5) Advertising charges for the 2018 show schedule –

2017 Advertising charges	2018
\$300 for outer back cover	Same costings to be applied for advertising rates.
\$270 for inside back/front cover	

\$150 – Black and white A5 full page \$110 – Black and white ½ page \$220 – Coloured full page \$140 – Coloured ½ page	
Cost of production \$ 4830 for 1500 88 page booklet	

Moved: Marshall Gould 2nd. Andrew Vlahov. All carried.

6) Entertainment budget for the 2018 Chapman Valley show

2017 Total budget cost	2018 budget Limit
Approx. \$18 000	\$18 000

Due to the success of providing as much free entertainment to keep families busy and entertained during the whole day the budget of \$18000 has been adopted, however it is a limit to be enforced.

Moved: __ Nick Phillipa, 2nd: __ Felicity Pike. All in favour, carried.

7) Additional Sponsorship/Funds for Show –

There is currently a proposal for a 2018 raffle to assist with entertainment funds
CVAS Committee decided on not doing a raffle for 2018

8) Bay booking charges for the 2018 show –

2017 Prices	2018 Prices
Zone A – 4mx4m - \$ 70 (2017) Zone B – 6mx9m - \$100 (2017) Undercover – 3mx3m - \$100 (2017) Extra lineal per meter \$10 (2017) Power to site - \$55 (2017) Insurance for day \$55 Side show alley -	Zones and lineal prices to be the same price as 2017.

Discussion ensure regarding power requirements.

Power discussion we need 6 power board (6 mushrooms are required more than gensets)

ACTION: Before the next meeting Liz to send a copy of the booking form so the management committee can best discuss how to 'book' power and account for the amounts people actually require.

Hopefully a better indication of power requirements and usage can be ascertained before the day in order to better organise power.

Side show discussion to be rolled over to next Committee meeting.

ACTION: Trish to provide actual cost of the Showmen to CVAS.

9) Official quest to open the 69th Annual Chapman Valley Agricultural Show on Saturday 1st September 2018 at 12 noon.

There is no official Year of Agriculture.

Marshall Gould put forward John Lawson who was an editor of the Countryman Newspaper and involved in agriculture/ horticulture.

ACTION: Marshall to approach John Lawson to see whether it is feasible.

John has stated that he is happy to open the show and we can give him a time frame and rough indication of what to talk about as he has a lot of background information regarding a number of areas related to agriculture.

ACTION: Committee to think of potential themes. Nicole mentioned to approach MLA (Meat & Livestock Association) for sponsorship and/or theme the show around meat.

Guest also to be able to assist with Trophy presentations at 12.30pm.

12) Life Memberships

With Ngaire Martin stepping down from the Committee after 40 years it was unanimously decided to make her a Life Member. Peter E-L thanked Ngaire for her long service and support of the Chapman Valley Show.

Moved: Nick Phillipa Seconded: Felicity Pike

13) Honor Boards

The CVAS has decided to organise Honour boards for Life Members, Patrons, Committee Members & Rural Ambassadors (Showgirls in the Past).

There is the hope that these could be displayed at the local Nanson Museum along with trophies & memorabilia. The Boards can be either bought or made by CV Menshed (Nick has offered his services). To have gold plaques printed with names it is approx. \$6.60 each. Gold writing is slightly more expensive.

ACTION: Liz to contact museum and lisase with Nick to see whether a) this is possible and b) potential hanging area.

14) Rural Ambassador

Local suggestions need to be considered and brought forward to the committee.

TBA

15) Layout of Showgrounds The Shire has forwarded their current markup of the proposed changes of the Nanson Showgrounds. Ngaire raised concern over the increased influence of the Chapman Valley Western Riding Club and their particular requirements for the area. (Note: name change from Greenough Western Riding Club).

ACTION: Felicity has asked whether in the planning a south wall can be added to the bar area to provide a wind break.

ACTION: The layout to be discussed at the next meeting in order for our representatives to the Shire, fully understand and can put our (CVAS) interests to the other groups involved in the planning of the grounds.

16) Management Committee meeting: The first Committee meeting for 2018 will be held on Tuesday 6th March, 2018 at 7.00pm.

Please note Committee meetings will be on the Chapman Valley Community calendar. Members are welcome however only Management Committee members (max 20) will have voting rights.

Closure: 9.10

President: _____ Date: _____